Is the Goal S.M.A.R.T.?

1. Is the goal Specific? If it is a specific goal, you should be able to answer the following questions:
   - What: What exactly is to be accomplished?
   - Why: What are the reasons, purpose or benefits of accomplishing the goal?
   - Who: Who is involved? Is the target audience identified?

2. Is the goal Measurable? If goal is specific and measurable, one should be able to establish concrete criteria for measuring progress toward the attainment of each.
   - How will one know when goal is accomplished?
   - What indicators will one look for to measure progress and success?
   - Are data to measure progress and success readily available (i.e., Acuity, DIBELS)? Or does one need to develop new measures (e.g., teacher made assessments)?

3. Is the goal Attainable? Given resources available, goal must be realistic and attainable.
   - Are there personnel with sufficient abilities and skills to accomplish your goal (including evaluation)?
   - Is there sufficient time to accomplish the goal?
   - What other types of resources does one need to attain your goals (i.e., technology, space, equipment, etc…)?

4. Is the goal Relevant? Ultimately, goals should help achieve better student outcome.
   - Does it align to curriculum standards?
   - Why is it significant?
   - Is it worthwhile?
   - Is this the right time?
   - Does the goal appear to be appropriate given the context?
   - Do the strategies proposed appear to be logically related to the proposed outcome?

5. Is your goal Time-bound? Goals should have starting points, ending points, and fixed durations.
   - When will one achieve this goal?
   - When will one undertake activities to achieve our goal?
   - When can one expect to see some short-term outcomes?